

Importer Diesel Fuel Tax Return for Bonded, Occasional, or Tank Wagon Operator

This report is due

▶ 2. Company Name and Mailing Address

▶ 1. Report Period (MM/CCYY)	
▶ 3. Account Number (FEIN or TR)	
4. Contact Person Name	
5. Telephone Number	6. Fax Number
7. E-mail Address	

PART 1: COMPLETION OF THIS SECTION IS REQUIRED

	A. Dyed	B. Undyed
8. Total gallons sold, Michigan tax collected (Schedule 5 and 5F) ▶ 8.		
9. Total gallons delivered to locations within "Indian Country," Column A: dyed diesel Michigan tax not collected, Column B: undyed diesel Michigan tax collected (Schedule 5R) ▶ 9.		

PART 2: TAX COMPUTATION

	A. Dyed	B. Undyed
10. Gallons to account for (from line 26 on page 2 of this form) 10.		
11. Deductions (from line 33 on page 2 of this form) 11.		
12. Subtract line 11B from line 10B 12.		
13. Enter gross gallons diverted TO Michigan (Schedule 11) ▶ 13.		
14. TAXABLE GALLONS. Add lines 12B and 13B ▶ 14.		
15. Tax Rate 15.	\$ 0.09	
16. CALCULATED TAX DUE. Multiply line 14B by line 15 ▶ 16.	\$	
17. Prior payments made for this period (See instructions) ▶ 17.	\$	
18. TAX DUE. Subtract line 17 from line 16 18.	\$	
19. Penalty (5% of tax due per month to a maximum of 50% - minimum \$10.00 for first month).. ▶ 19.	\$	
20. Interest (1% above prime rate set January 1 and July 1 of each year) ▶ 20.	\$	
21. TOTAL REMITTANCE. Add lines 18 through 20 ▶ 21.	\$	

CERTIFICATION

I certify under penalty of perjury, that I have examined this return, and to the best of my knowledge and belief, it is true and complete.

▶ ☐ I authorize Treasury to discuss my return and attachments with my preparer. ☐ Do not discuss my return with my preparer.

▶ Authorized Signature		Preparer Signature		Preparer FEIN			
Printed Name		Date		Printed Name		Date	
Title		Telephone Number ()		Address		Telephone Number ()	

Questions??? - Please call (517) 636-4600

Make check payable to the "State of Michigan-Motor Fuel". Print your account number on the front of your check.

MAIL WITH REMITTANCE TO: Michigan Department of Treasury, P.O. Box 77401, Detroit, Michigan 48278

MAIL REFUND REQUEST OR ZERO RETURN TO: Customer Contact Division-Motor Fuel, Michigan Department of Treasury,
430 W. Allegan St., Lansing, Michigan 48922

Company Name	Report Period (MM/CCYY)	Account Number (FEIN or TR)
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Column A is intended for reporting **tax-free** acquisitions and disbursements of dyed diesel fuel. If you purchased dyed diesel fuel tax-paid, and sold or used that fuel in a tax-exempt manner you may request a refund through the department. Please contact (517) 373-3180 for instructions.

PART 3: DIESEL FUEL IMPORTED OR ACQUIRED		Report Whole Gallons Only	
		A. Dyed	B. Undyed
22. Total gallons imported/acquired, Michigan tax paid to supply source, include dyed diesel, Michigan tax not paid (Schedule 1). Enter here and on line 27	22.		
23. Total gallons imported from outside of the United States, Michigan tax not paid to supply source (Schedule 2C)	23.		
24. Total gallons imported from bulk storage in another state (Schedule 3B)	24.		
25. Total gallons of dyed diesel fuel acquired/sold/used for taxable purposes . (Schedule 5F) Enter in columns A and B (see instructions)	25.		
26. Total Gallons to Account For. Add column A, lines 22 through 25, and column B, lines 22 through 25. Enter here and on line 10, columns A and B on page 1	26.		

PART 4: DEDUCTIONS		Report Whole Gallons Only	
		A. Dyed	B. Undyed
27. Total gallons imported/acquired. From line 22	27.		
28. Total gallons sold to the U.S. Government, Michigan tax not collected (Schedule 8)	28.		
29. Total gallons sold to state and local governments in Michigan, Michigan tax not collected (Schedule 9)	29.		
30. Total gallons sold to non-profit, private, parochial, or denominational school, college or university, to transport students to authorized school functions, Michigan tax not collected (Schedule 10G)	30.		
31. Licensed Industrial Process Resellers Only: Total gallons reported in Part 3 sold to industrial process end-users, Michigan tax not collected (Schedule 10M)	31.		
32. Total gallons for own non-taxable purposes, not including exports (Attach <i>Claim for Refund of Motor Fuel Tax</i>)	32.		
33. TOTAL DEDUCTIONS. Add column A, lines 27 through 32, and column B, lines 27 through 32. Enter here and on line 11, columns A and B on page 1	33.		

Instructions for Importer Diesel Fuel Tax Return, Form 3720

General Instructions

Public Act 403 of 2000 incorporates a dyed diesel program that parallels the federal program. Dyed diesel fuel is defined as diesel fuel that is dyed in accordance with Internal Revenue Service rules or pursuant to any other IRS requirement, including any invisible marker requirements. Dyed diesel fuel does not include diesel fuel dyed to Canadian standards. Dyed Diesel is a tax-exempt product when used for off highway purposes; but becomes taxable when used on the highway or in a taxable manner.

Public Act 403 of 2000, Section 2(p) includes fuel oil, kerosene, dyed diesel, and mineral spirits in the definition of diesel fuel. These products (with the exception of tax-exempt dyed diesel fuel) are reportable and taxable in the same manner and same tax rate as diesel fuel.

Tax is due upon importation, removal from a terminal, or other taxable event. All activity must be included on the return for the reporting period in which the transaction takes place.

Penalty and Interest

Per Revenue Act 122 of 1941, as amended, 205.23 and 205.24, penalty and interest payment are due on all returns postmarked after the due date.

Schedules

All applicable schedules must be completed in their entirety on a load by load basis and reported in bill of lading number order and date order. Check the appropriate schedule type box on form 3748, *Schedule of Receipts*, or form 3749, *Schedule of Disbursements*. **Do not include aviation fuel or gasoline fuel on schedules to be filed with the Diesel Tax Return. The correct product codes must be used on all schedules. Do not combine schedule types or product codes.**

A summary page must be submitted with each receipts and disbursement schedule. The summary of a receipt schedule must include each supply source, account number (FEIN), and total gallons reported for each source. The summary of a disbursement schedule must include each customer, account number (FEIN), and total gallons reported for each customer.

Blank schedules may be obtained from the Michigan Department of Treasury Web site at www.michigan.gov/treasury and duplicated as needed. **All computer-generated schedules must be submitted to the department for approval prior to use.**

Shaded areas within a column do not require an entry (Importer Diesel Return only).

Line-By-Line Instructions

Lines not included in these instructions are considered self-explanatory.

Part 1

Completion of Part 1 is required.

Line 9: Enter in Column A, the total gallons of tax-exempt dyed diesel fuel delivered to locations within Indian Country. Enter in Column B the total gallons of undyed diesel fuel delivered to locations within Indian Country where the Michigan motor fuel tax was collected (Schedule 5R).

Part 2: Tax Computation Completion of Parts 3 and 4 is required prior to performing the calculations in Part 2.

Line 17: Enter prior payments made for this report period.

- Licensed Occasional Importers should include payments remitted with the *Three Day Payment Voucher*, form 3778.
- Licensed Bonded Importers should include monthly estimated payments remitted to the Department for this reporting period with the Bonded Importer Monthly Estimated Payment, form 3819.
- **Include all applicable prior payments made to the department for this reporting period.**

Line 19: Enter penalty amount due if applicable. Calculate the penalty by multiplying the tax due on line 18 by 5% (0.05). The minimum penalty for the first month late is \$10. If the calculated penalty is less than \$10, enter \$10. If the calculated penalty is greater than \$10, enter the calculated penalty. Add the amount of the calculated penalty for each additional month or fraction of a month that the return is late. The maximum penalty is 50% of the tax due.

Penalty on zero returns is \$10 per day, to a maximum of \$400.

Line 20: Enter the interest amount due if applicable. The current rate is 1 percentage point above the prime rate. (The prime rate is set January 1 and July 1 of each year. To obtain the current interest rate you can call the Department at (517) 636-4600.) Interest is calculated by multiplying the tax due on line 18 by the number of days the return is late and by the daily rate. **See the Interest Calculator on page 2.**

PART 3: Gallons To Account For

All gallons of diesel fuel imported, removed from a terminal, or acquired must be reported in Part 3 of this return.

Line 22: Enter in Column B the total gallons of **undyed** diesel fuel imported or acquired with the Michigan motor

fuel tax **paid** to the supply source (Schedule 1). **NOTE:** You must also include on a separate Schedule 1, all **dyed** diesel fuel imported or acquired tax exempt (a zero tax imposed) and report this total in Column A.

Line 23: Enter total gallons of diesel fuel imported from outside of the United States. Enter tax-exempt dyed diesel fuel in Column A and undyed diesel fuel in Column B. (Schedule 2C)

- **Occasional Importer:** The gallons entered on line 23 should include the gallons reported on the *Three Day Payment Voucher*, form 3778.
- **Bonded Importer:** The gallons entered on line 23 should include gallons reported on the *Bonded Importer Monthly Estimated Payment*, form 3819.

Line 24: Enter the total gallons of diesel fuel imported from bulk storage in another state. Product reported on line 24 is Michigan tax unpaid and has been removed from own bulk storage or purchased from bulk storage of others (Schedule 3B).

Line 25: Enter total gallons of **dyed** diesel fuel acquired, sold, or used for **taxable** purposes in Column A (Schedule 5F). **Enter the same gallons in Column B. This entry is required and necessary to calculate the correct accountable gallons (taxable) on line 26.**

Part 4: Deductions

Line 28: Enter total gallons of diesel fuel sold to the U. S. Government located in Michigan where Michigan Motor Fuel tax was not collected. Enter dyed diesel fuel in Column A and undyed diesel fuel in Column B (Schedule 8). Invoices issued to a government entity must indicate that the Michigan Motor Fuel tax was **not** charged. Invoices must be available upon request by the department.

Line 29: Enter total gallons of diesel fuel sold to the State of Michigan and/or its political subdivisions where the Michigan Motor Fuel tax was not collected. Enter dyed diesel fuel in Column A and undyed diesel fuel in Column B (Schedule 9). Invoices issued to a government entity must indicate that the Michigan Motor Fuel tax was **not** charged. Invoices must be available upon request by the department.

Line 30: Enter total gallons of diesel fuel sold to non-profit, private, parochial, or denominational school, college or university to transport students in buses to authorized school functions, where Michigan Motor Fuel tax was not collected. Enter dyed diesel fuel in Column A and undyed diesel fuel in Column B (Schedule 10G). Invoices issued to customers must indicate that the Michigan Motor Fuel tax was **not** charged. Invoices must be available upon request from the department.

Line 31: Licensed Industrial Process Resellers only. Enter total gallons of **imported** diesel fuel sold to Industrial Process

end users where the Michigan Motor Fuel tax was not collected. Enter dyed diesel fuel in Column A and undyed diesel fuel in Column B (Schedule 10M). As a licensed Industrial Process Reseller, all diesel fuel purchased tax free in Michigan from a Michigan licensed supplier must be reported on your Industrial Process Reseller quarterly return.

Line 32: Enter total gallons of diesel fuel used for **own** non-taxable purposes. Attach the Claim for Refund of Motor Fuel Tax, form. Include documentation to support the claim. Do **not** include exported fuel in your calculations. Enter dyed diesel fuel in Column A and undyed diesel fuel in Column B.

An application to request a *Claim For Refund of Motor Fuel Tax* form may be obtained from our Web site or you may call (517) 636-4600 and a pre-identified claim form can be sent to you directly.

INTEREST CALCULATOR	Sample Calculation	Actual Calculation
Prime Rate	10.4	
+ 1.0 = Interest Rate	11.4	
Divided by 365	365	365
= Daily Rate	.03123	
Tax Due	\$ 720.00	
Number of Days Late	15	
Tax Due X Days Late	\$10,800.00	
X Daily Rate	.03123	
= Interest Due	\$ 337.28	